



# PELORUS COMMUNITY PRESCHOOL

## Smokefree Policy

**Education [Early Childhood Services] Regulations 2008 (and it's Amendments): Regulation 46**

**Licensing Criteria for Early Childhood Education and Care Centres 2008.**

In accordance with the above Regulations, smoking is not permitted at anytime in Pelorus Community Preschool buildings or outdoor areas, including privately owned vehicles whilst on the grounds.

This policy applies to all staff; to all visitors; volunteers; contractors and others working on or accessing the Pelorus Community Preschool site.

No smoking signs are to be visible at all times within the building and on the outside entrance to Pelorus Community Preschool.

Exposure to second hand smoke (passive smoking) affects the health of non-smokers, especially babies and children.

All employees when representing Pelorus Community Preschool will **role model** smokefree behaviour, that is:

- All employees when wearing the organisation uniform or logo will be smokefree
- All employees within working hours will be smokefree

**Staff are encouraged and supported to be smokefree, that is Pelorus Community Preschool will ensure:**

- Staff are screened for tobacco use and where appropriate are offered smoking cessation support
- Access to smoking cessation services will be readily available (e.g. Quitline)

If any person contravenes this policy the staff should make that person aware of the Pelorus Community Preschool Smokefree Policy, and ask that the cigarette be extinguished and/or that the person leaves the premises.

If this continues to be a problem a complaint should be laid with the Pelorus Community Preschool Management who will begin to investigate the complaint and try to resolve it.

See also Complaints Procedure Policy.

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## **Policy In Action**

If this Policy is being implemented effectively, then you should see the following happening in the preschool:

- Signage will clearly indicate our smokefree status.
- All employees will be aware of the smokefree policy and support to become smokefree
- Anyone smoking will be asked to immediately extinguish their cigarette or leave the premises