

PELORUS COMMUNITY PRESCHOOL

Planning Evaluation and Assessment Policy

Education [Early Childhood Services] Regulations 2008 (and its Amendments): Regulation 43

Licensing Criteria for Early Childhood Education and Care Centres 2008: Criterion C1, C2, C3, C4, C13

Rationale

Pelorus Community Preschool is committed to providing effective learning programmes through a regular cycle of planning, assessment and evaluation. Evaluation and assessment are critical components to enhance children's learning and development and continual curriculum improvement. These programmes will reflect current theory and practice which will promote children's knowledge, skills, interests, dispositions and cultural background.

Policy

- Children's learning stories and related documentations and photos are an important part of our learning community. This learning is visible in the Preschool.
- All Planning, Assessment and Evaluation will reflect Te Whāriki's Principles and Strands.
- Individual records and profiles will be established and maintained for all children using a variety of data gathering techniques. Parents will have access via our e-portfolio system, Educa.
- In consultation with the parent/whanau/guardians information will be gathered on individual children during enrolment and transition into Preschool life.
- Parents/whanau/guardians will have access to information regarding their child and confidentiality will be maintained at all times.

- Records and profiles will be systematically reviewed and updated and discussed with the parents/whanau/guardians on either a formal or informal basis. Parents'/whanau needs and aspirations for their child will be acknowledged. Parents will be given the option of a formal meeting when their child reaches 4 1/2 and prior to going to school.
- Both individual and broad programme experiences and teaching strategies will be displayed for parents/whanau. Documented, individual and shared learning experiences will be available in the child's profile book and on Educa.
- Regular planning, assessment and evaluation meetings will take place and programme highlights, teaching and learning experiences will be shared at monthly Board meetings.

Licensing Criteria

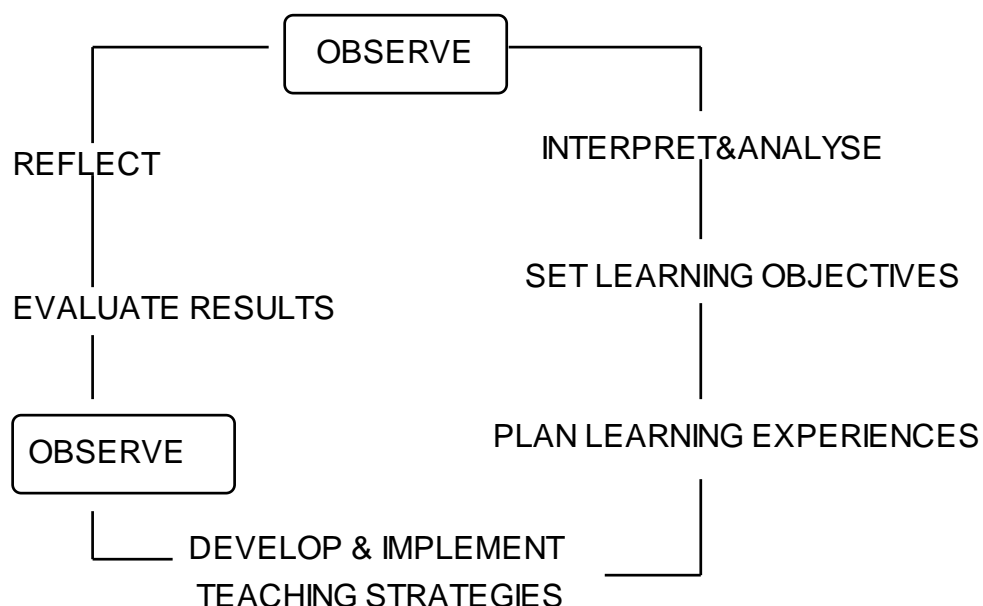
- The service curriculum is consistent with any prescribed curriculum framework that applies to the service (C1).
- The service curriculum is informed by assessment, planning and evaluation (documented and undocumented) that demonstrates an understanding of children's learning, their interests, whanau, and life contexts (C2).
- Adults providing education and care engage in meaningful, positive interactions to enhance children's learning and nurture reciprocal relationships (C3).
- The practices of adults providing education and care demonstrate an understanding of children's learning and development, and knowledge of relevant theories and practice in early childhood education (C4).
- Information and guidance is sought when necessary from agencies/services to enable adults providing (C13).

Adopted: November 2008
Reviewed: October 2009
Reviewed: September 2010
Updated: September 2011
Reviewed: September 2012
Review: September 2013
Reviewed: September 2014
Review Date: September 2015
Reviewed: September 2015
Review Date: September 2016

Pelorus Community Preschool

Procedures

- On enrolment, parents, whanau are invited to share aspirations for their children's learning and relevant funds of knowledge from home relating to their child.
- A variety of different observation information including children's work samples, photos, anecdotal data and verbal dialogue between staff/staff and staff/parents will be gathered.
- Staff will take responsibility to ensure that all profiles are current and at staff meetings will report on profile status. These will be available on Educa.
- A checklist will ensure that all children will be observed on a regular cycle.
- Staff will engage in regular, ongoing self-review to evaluate and improve and gather evidence of curriculum delivery.
- Pelorus Community Preschool will ensure that the planning, assessment and evaluation cycle will follow the diagram below:



Policy In Action

If this policy is being effectively implemented then you should see the following happening in our preschool:

- There will be a profile book for every child that is accessible to parents/whanau at any time.
- Current planning will be displayed on the wall in both rooms to show what learning is occurring in the programme.
- A summary of events and what learning has been identified will be included in the monthly newsletters.
- Each child's learning will be noticed, recognized and responded to on an ongoing regular basis.
- There will be an evaluation completed on the learning goal and this will tell if the goal has been met or what further actions will be taken.
- Staff will plan ways of celebrating and sharing children's learning with whanau at workshops, shared family events and/or one to one meetings between teachers and parents, to discuss children's knowledge, skills and dispositions and progress in learning.